



# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

## Jaldhaka Hydel Project Office

Village: Paren, P.O. & P.S. – Jaldhaka Hydel Project, Kalimpong -734503  
Telephone: 03552-296190, E-Mail : pmjhp.wbsedcl@rediffmail.com

### NOTICE INVITING TENDER

NIT No.: WBSEDCL/PM/JHP/ELECT/2022-23/01

DATE: 07.04.2022

Percentage rate tenders in sealed cover are invited by the Project Manager, Jaldhaka Hydel Project, WBSEDCL, in sealed cover super scribing Notice Inviting Tender No. and due date of Opening from the bonafide, reputed, reliable, experienced agency who have at their credit experience of successful completion of similar nature of job for taking up the following work:

1. **Name of Work:** Supply and delivery of 2 nos. Shaft Seal Metal Ring for Unit-1 & Unit-2 of Stage-II, Jaldhaka Hydel Project, WBSEDCL, Dist.- Kalimpong-734503.
2. **Estimated value:** Rs 66,400.00/- (Rupees Sixty Six Thousand Four Hundred only) exclusive of GST.
3. **Eligibility criteria:** The bidder must possess minimum eligibility criteria as mentioned below:
  - a. **Technical criteria:** The bidder shall have experience in successful completion of similar nature of work in any central Govt., central PSU, state Govt., state PSU within last 7 years from the date issue of this NIT. The prospective bidder has to provide experience certificate in the technical bid.
  - b. **Financial criteria:**

The contract value of successful completion of contract should be either of:  
Three similar completed works costing not less than the amount 40% of the estimated cost.

or

Two similar completed works costing not less than the amount 50% of the estimated cost.

or

One similar completed works costing not less than the amount 80% of the estimated cost.

Similar nature of works means works related to machining works of any kind of industrial machinery parts.

*[Handwritten signature]*  
#1/22

**c. Other criteria:**

- i. GST Registration Certificate,
- ii. PAN Card,
- iii. License in respect of prospective Bidder such as Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Ltd Company (Incorporation certificate, Trade License), Co-operative Society (Society Registration copy, Trade License).

**4. Key dates:**

Sl No.	Descriptions	Date & time
1.	Last date for submission of bid	25.04.2022 up to 17:00 hrs.
2.	Date of technical bid opening	26.04.2022 at 11:00 Hrs.
3.	Date of financial bid opening	To be intimated later

5. Validity of tender shall be 120 days from the date of technical bid opening.

6. If the office happens to be closed on the last date of receipt of application, the next working day (except Saturday) at the same time and venue shall be applicable for the said purposes.

7. Tenderers should quote their rate as per guidance given in the tender document after visiting the site / taking proper information of the site conditions.

8. The participating bidders may note that all the statutory taxes as applicable will be deducted from their bill.

9. The Contract price will be firm during pendency of the Contract. No escalation whatsoever will be paid to the contractor.


10. The WBSEDCL reserves the right to assess the bidders' capacity and capability to perform the contract and may relax the qualifying requirements at any stage, if required.

**PAGE-2**

11. For any other detail/clarification, the contact person will be the Superintending Engineer (Electrical), JHP. Cell no -8900794016.

12. The WBSEDCL reserves the right to reject any or all tenders without assigning any reasons what-so-ever and also does not bind them to accept the lowest tender.

- Enclo:** 1. Instructions to Bidders (ITB) (Page: 4 to 11)  
2. General condition of Contract (GCC) (Page: 12 to 15)  
3. Scope of Work (SCW) (Page: 16)  
4. Proforma of Price Bid (Page: 17)

  
07/04/22

(Dewesh Kumar)  
Additional C.E. & Project Manager,  
Jaldhaka Hydel Project

PAGE-3

Registered Office : "VidyutBhavan", Bidhannagar, Block – DJ, Sector – II, Kolkata – 700 091  
Telephones : 033 2359 1930 to 1940, Fax : 033 2359 1954  
CIN: U40109WB2007SGC113473, Web: www.wbsedcl.in

**WBSEDCL**



INSTRUCTIONS TO BIDDERS (ITB)

NIT No.: WBSEDCL/PM/JHP/ELECT/2022-23/01

DATE: 07.04.2022

1. **Availability of Bid Document:** The bid document will be available on our web portal wbsedcl.in and on the notice board of tender inviting authority. The prospective bidder shall download the tender document from website or photograph from notice board.
2. **Eligibility criteria:** The bidder must possess minimum eligibility criteria as mentioned below:

a. **Technical criteria:** The bidder shall have experience in successful completion of similar nature of work in any central Govt., central PSU, state Govt., state PSU within last 7 years from the date issue of this NIT.

b. **Financial criteria:**

The contract value of successful completion of contract should be either of:  
Three similar completed works costing not less than the amount 40% of the estimated cost.

or

Two similar completed works costing not less than the amount 50% of the estimated cost.

or

One similar completed works costing not less than the amount 80% of the estimated cost.

Similar nature of works means works related to machining works of any kind of industrial machinery parts.

c. **Other criteria:**

- i. GST Registration Certificate,
- ii. PAN Card,
- iii. License in respect of prospective Bidder such as Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Ltd Company (Incorporation certificate, Trade License), Co-operative Society (Society Registration copy, Trade License).

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have

- a. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualifying requirements, and/or
- b. Record of poor performances such as abandoning the work, not properly completing the contract, inordinate delays in completions, litigation history, or financial failures.

PAGE-4

3. **Submission of Tender:** The Tenderers shall submit the tender documents in two separate sealed envelopes named **Technical Bid** and **Financial bid** with clear marking of "Tender documents against Notice Inviting Tender No, name of work in brief and date of opening shall contains:

**Technical bid:** The intending bidder shall submit envelop named technical bid super-scribing name of work, tender notice no., and date of opening along with the mentioned below signed documents of:

- i. Sealed and signed copy of NIT.
- ii. Credential / documents as supporting technical eligibility criteria.
- iii. Credential / documents as supporting financial eligibility criteria.
- iv. Credential / documents as supporting other eligibility criteria.

**Financial Bid:** 2nd envelope named **financial bid**, super-scribing name of work, tender notice no., and date of opening containing duly sealed signed bid as per prescribe proforma.

The 3<sup>rd</sup> envelop should be addressed to the Addl. Chief Engineer & Project Manager, Jaldhaka Hydel Project, Paren, Kalimpong, super-scribed with Notice Inviting Tender No. have the address of the tenderer, name of work, tender notice no., date of opening and contain 1<sup>st</sup> and 2<sup>nd</sup> envelope only.

Tender shall be dropped in the Tender Box or delivered (by post/hand) at the office address of the tender inviting authority. In the event of the specified date for the submission of tenders being declared a holiday, the tenders will be received up to the appointed time on the next working day. **Bid through email / fax will not be accepted.**

WBSEDCL, who do not bind itself to accept the lowest tender, reserves the right to accept or reject any bid and to annual the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.

4. If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for misplacement or premature opening of the tender.
5. The tenderers are advised to inspect the site before submission of the tender.
6. Transfer of tender documents to one tenderer to another is not permissible.

PAGE-5



7. The tenderers are to submit the tender papers in the specified tender box at the office of the Project Manager, JHP, WBSEDCL. Tender received after due time shall not be entertained under any circumstances.
8. Rate to be quoted '**Above / below or at Par**' in percentage. For evaluation of the tenders, financially lowest landed rate in totality will be considered.
9. The person authorized to sign the Bid shall initial all pages of the bid document and where entries or amendments have been made. Any correction in quoted rate should duly be signed by the tenderer. The bidders' name stated in the bid proposal shall be exact legal name of the firm.
10. Validity of the tender should be 120 days from the date of opening of the tender.
11. **Deadline for Submission of BID:**
  - i. Bids must be received to the office of the tender inviting authority as per date specified as per NIT.
  - ii. The purchaser (WBSEDCL) may at its discretion, extend the deadline for submission of bids by issuing an corrigendum/extension etc. , in such case all rights and obligations of the purchaser and bidders previously subject to the original deadline shall thereafter be subject to the new deadline as extended.
12. **Late Bids:** Any bid received by WBSEDCL after the deadline set for submission of bids prescribed above, will not be accepted
13. **Modifications & Withdrawals of Bids:**
  - i. The bidder may modify or withdraw his bid after the bid submission, provided that written notice of the modification or withdrawal is received by the purchaser prior to the deadline prescribed for submission of bids.
  - ii. The bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched for the submission of bids, with the outer and inner envelopes additionally marked "Modification" or "Withdrawal" as appropriate.
  - iii. No bid shall be modified by the bidder after the deadline for submission of bids.
  - iv. No bid shall be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity specified by the bidder on the proposal of bid. Withdrawal of a bid during this interval shall result in the forfeiture of the bid guarantee.
14. **Clarifications of Bid:** To assist in the examination, evaluation and comparison of bids, the purchaser may at its discretion, ask any bidder for clarification. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted except as required to confirm the corrections of arithmetic errors discovered by the purchaser during the evaluation of the bids.

PAGE-6

Registered Office : "VidyutBhavan", Bidhannagar, Block – DJ, Sector – II, Kolkata – 700 091

Telephones : 033 2359 1930 to 1940, Fax : 033 2359 1954

CIN: U40109WB2007SGC113473, Web: www.wbsecl.in

**WBSEDCL**





**15. Time Schedule:**

- i. The basic consideration and the essence of the contract shall be the strict adherence to the time schedule specified in the NIT.
- ii. Tender shall not be received/entertained after the deadline given in the NIT due to any reason whatsoever.

**16. Amendment of bidding documents:**

- i. At any time prior to the deadline for submission of bids, WBSEDCL may, for any reason whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall be part of the bidding document.
- ii. Such amendment(s) will be published on the same website / manner. Owner will bear no responsibility or liability arising out of non-pursuance of the same in time or otherwise by the bidder. In order to afford prospective bidders reasonable time in which to take the amendment in to account in preparing their bids.
- iii. The owner may, at its discretion, extend the deadline for submission of bids. Such amendments, clarification, etc. shall be binding on bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bids.

**17. Responsibility of Bidder:**

- i. WBSEDCL will not assume any responsibility regarding information gathered, interpretations or conclusions made by the bidder or regarding information, interruption or deductions the bidder may derive from the data furnished by the WBSEDCL. Verbal agreement or conversation with any officer, employee of WBSEDCL either before or after the execution of the contracts, shall not affect or modify any of the terms or obligations contained in the contract.
- ii. It shall be the responsibility of the bidders to determine and to satisfy themselves by such means as they consider necessary or desirable as to all matters pertaining to this contract including in particular all factors that may affect the cost, duration and execution of the works. It must be understood and agreed that such factors have properly been investigated and considered while submitting the bid.
- iii. Claim, whatsoever, including those for financial adjustment to the contract awarded under these specifications and documents will not be entertained by the purchaser. Neither any change in time schedule of contract nor any financial adjustments arising thereof shall be permitted by the purchaser, which are based on the back of such clear information of its effect on the cost of the contract to the bidder.
- iv. The bidder is expected to examine carefully all instructions, conditions, forms, schedules terms, annexure, specifications and drawings in the bidding document.

**PAGE-7**



- v. Failure to comply with the requirements of bid submission will be at the bidder's own risk. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, will be rejected.
- vi. Cost of Bidding: The bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- vii. Clarification of Bidding document: Should there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to WBSEDCL, marked to the Project Manager, JHP, WBSEDCL, Dist: Darjeeling within the date specified for this purpose. The clarification given in the pre-bid discussion shall be final and binding on the part of bidder.

**18. Bid Prices:**

- i. The bidder shall quote their price in the appropriate format in percentage excess/at par/ less the estimated price.
- ii. The quoted price should be firm. There will be no price variation during the pendency of the contract period or thereafter. Bidders are in no way allowed to get any escalation of price against this contract.
- iii. Prices indicated in the schedule of prices deemed to include all the levies / duties / taxes/cess & all other incidentals payable as per statute. GST shall be paid extra as per statute.
- iv. All corrections in the tender should be initiated by the tenderer before submission of the tender. All pages of the tender document must be signed with company's seal by the tenderer. Prior to the detailed evaluation of bids, WBSEDCL will determine whether the bid is substantially responsive to the requirement of the bidding document. For the purpose of this clause a substantially responsive bid is one which conforms to all the terms, conditions and specification of the bidding document, without material deviation, or reservations. The purchaser's determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence. If a bid is not substantially responsive to the requirements of the bidding documents, it may be rejected by WBSEDCL and the same cannot subsequently be made responsive by the bidder by correction.

**19. Process to be confidential:**

- i. After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of

PAGE-8



contract shall not be disclosed to bidders or other persons not officially concerned with such process.

- ii. Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.

**20. Evaluation and comparison of Bids:**

- i. On examination of document submitted under different covers WBSEDCL will evaluate and compare the bid, determined to be substantially responsive at each step.
- ii. Evaluation of bid will include and will take into account Cost of total scope of work excluding taxes & duties etc.
- iii. The owner shall evaluate and compare only the bids determined to be substantially responsive evaluated bid and as a result of this comparison, the lowest bid will be selected for award of contract.
- iv. Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

**21. Laws governing contract:** The contract shall be construed according to acts/laws in force in the country and shall be under the jurisdiction of Kalimpong court/Calcutta High Court.

**22. Language and measures:** All documents pertain to the contract including specifications, schedule, notice, correspondences, operating and maintenance instructions, drawings or any other writings be written in English language. The metric system of measurement shall be used exclusively in this contract.

**23. Corrupt or fraudulent practice:** WBSEDCL expects that bidders/contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the owner defines for the purpose of this provision, the terms set forth below as follows:

- i. **"Corrupt practice"** means the offering giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution, and
- ii. **"Fraudulent practice"** means misrepresentation of facts in order to influence a procurement process of the execution of a contract to the detriment of the owner, and includes collusive practice among bidders (Prior to or after bid submission) designed to establish bid prices at artificial no-competitive levels and to deprive the owner of the benefits of free and open completion.
- iii. Will reject a proposal for award if the owner determines that the bidder recommended for award has engaged in corrupt or fraudulent practice in competing for the contract in question.
- iv. Will declare a Firm ineligible either indefinitely or for a stated period of time if

PAGE-9

owner any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

**24. Insurance:** The successful bidder on awarding of contract shall arrange, secure and maintain all insurance as may be pertinent to the work and obligatory in terms of law to protect the interests of WBSEDCL against all perils. The form & the limit of such insurance together with underwriting in each case shall be acceptable to WBSEDCL. However, irrespective of such acceptance the responsibility to maintain adequate insurance coverage at all times during the period of contract shall be bidder's alone.

**25. Penalty for suppression / distortion of facts**

- i. If any Bidder fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tender committee will take action as deem fit against such defaulting Bidder.
- ii. The Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

**26. Award of contract:**

- i. The Bidder whose Bid would be accepted will be notified by the authorized official through acceptance letter/Letter of award/ Purchase order.
- ii. The notification of award will constitute the formation of the Contract.
- iii. The Agreement as prescribed format in G.C.C. will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T., B.O.Q., S.O.W will be the part of the contract documents.

**27. Evaluation and comparison of Bids:**

- i. On examination of documents submitted under different covers WBSEDCL will evaluate and compare the bids, determined to be substantially responsive at each step.
- ii. The owner shall evaluate and compare only the bids determined to be substantially responsive.
- iii. Evaluated bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid and as a result of this comparison, the lowest bid will be selected for award of contract.
- iv. Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.



**28. Right to reject bids:** WBSEDCL reserve the right to accept or reject any bid to and the bidding process and reject all the bids at any time prior to award of contract without thereby incurring any liability to affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.

**29. Taxes, duties and other levies:**

- i. The contractor shall be solely responsible for the taxes that may be levied on the contractor's persons or on earnings of any office employee and shall hold the purchaser indemnified and harmless against any claims that may be made against the purchaser. The purchaser does not take any responsibility what-so-ever regarding taxes under Indian Income Tax Act, for the contractor or his personnel. If it is obligatory under the provisions of Indian Income Tax Act, deduction of income Tax at source shall be made by the purchaser.
- ii. All other taxes/duties/levies/cess except GST payable by the bidder shall be included in the bid price and no claim on this behalf will be entertained by the owner.

**30. Additional Performance Security:** If the lowest bidder's bid is found to be within the range of -20% to -80% of the estimated value, the bidder shall have to furnish an Additional Performance Security amounting to 10% of the tendered amount. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled bank before issuance of Work Order.

The Additional Performance Security shall have validity for entire defect liability period and with a claim period of another 3(three) months. Tenderer shall not claim any interest on Additional Performance Security. Additional Performance Security may be extended or revised as per the request of purchaser.

**31. Conditional/incomplete tender will not be accepted under any circumstances.**

\*\*\*\*\*END\*\*\*\*\*

GENERAL CONDITION OF CONTRACT

NIT No.: WBSEDCL/PM/JHP/ELECT/2022-23/01

DATE: 07.04.2022

1. **Name of Work:** Supply and delivery of 2 nos. Shaft Seal Metal Ring for Unit-1 & Unit-2 of Stage-II, Jaldhaka Hydel Project, WBSEDCL, Dist. - Kalimpong-734503.

2. **Completion of work:**

- i. Within 60 days from the next date of issuance of the order.
- ii. **Dispatch clearance** will be issue to the contractor after completion of work as per scope of work.
- iii. **E-way bill:** E-way bill if required shall be generated by the contractor as per prevailing norms and the same are to be submitted to the controlling officer of this work in due course.
- iv. The materials shall be delivered at:

WBSEDCL store at Jhalung,  
Jaldhaka Hydel Project  
Dist.: Kalimpong, 734503.

3. **Inspection & Testing:**

- i. WBSEDCL may depute engineer at his own cost to inspect the finished materials at your works before dispatch.
- ii. The contractor shall arrange and provide all necessary facilities along with necessary manpower for inspection, testing at his own cost. The testing equipment must have valid calibration certificate and the same will be produced on demand.
- iii. The contractor shall inform in advance regarding readiness of finished materials for inspection.
- iv. The rejected materials shall have to be replaced by the contractor and subject to re-inspection.
- v. The contractor shall pay full cost of re-inspection.
- vi. The Purchaser shall issue dispatch clearance after inspection and testing of materials.

4. **Drawing:** The work shall be carried out as per the instruction and to the satisfaction of the Controlling officer in accordance with the signed drawing, the specification and schedule of quantities and also as per any further drawings which may be supplied, all instructions which may be given by the Controlling officer or his authorized representative from time to time.

PAGE-12





#### 5. Payment:

- i. 90 % of the ordered value along with full taxes and duties shall be paid after delivery of materials and submission of Tax Invoice (triplicate) and challan (triplicate) to the controlling officer for processing of payment.
- ii. Balance 10% shall be kept as security against manufacturing defect or bad workmanship for a defect liability period.
- iii. OR, 100% payment will also be considered if the contractor will furnish a Performance Bond in the form of Performance Bank Guarantee (PBG) issued from scheduled commercial bank amounting to 10% of contract value to guarantee successful and satisfactory performance of the work and materials supplied under the contract. PBG shall be submitted as per WBSEDCL's format with validity for entire defect liability period and with a claim period of another 3(three) months. Tenderer shall not claim any interest on PBG. PBG may be extended or revised as per the request of purchaser.

#### 6. Defect Liability Periods:

- i. The term 'defect liability period' shall mean the period of twelve (12) months from the Date of completion of the work. If any defect is found within the defect liability period, the contractor shall be liable to rectify/replace the materials at their own cost and responsibility.
- ii. Defect / rectification work so notified shall have to be attended and completed satisfactorily within the specified date or as deemed justified by the Controlling Officer. For faithful & due fulfillment of all obligations, this defect liability period shall be covered by the Security money.
- iii. After completion of defect liability period and on completion of satisfactory rectification of defects, if any, reported within the defect liability period, and on receipt of the application from the contractor the Controlling Officer of the work shall recommend for refund of the Security money.

#### 7. Liquidated Damage:

- i. If the contractor fails to complete the work successfully within the time specified in the Contract or any extension thereof, the Company shall recover from the contractor as liquidated damages a sum of half percent (0.5%) of the contract value of works for each calendar week of delay or part thereof of delay subjected to the **Force Majeure**.
- ii. The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.

- iii. An extension of time without imposition of liquidated damage may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.

**8. Force Majeure:**

- i. The Contractor shall not be liable to pay any liquidated damage for delay/failure to perform the contract for reasons of force majeure such as acts of God, acts of the public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the contractor shall within 10 (ten) days from the beginning of such delay notify the Company in writing of the cause of delay. The Company shall verify the fact and grant such extension as found to be justified without imposing liquidated damage.
- ii. The Department shall not be responsible or liable to pay any compensation for any interruption in your work at the site due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The Department shall not be held responsible to or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work.

**9. Engineer's Decision:** Controlling Officer's decision is final in respect of all matters which are left to the decision of the Controlling Officer including the granting or with-holding of certificates. If, in the opinion of the contractor, a decision made by the Controlling Officer is not in accordance with the meaning and intent of the contract, the contractor may file with the Controlling Officer, within 7 (seven) days after receipt of the decision, a writing objection to the decision, Failure to file and objection within the allotted time will be considered as an acceptance of the Controlling Officer's decision and the decisions shall become final and binding.

**10. Company's Right to Terminate the Contract:**

- i. If the contractor neglects or fails to proceed with the work proportionate to the schedule time of completion of the work or fails to complete the work within schedule time for completion or within the extended time approved by the Company, the Company shall have right to terminate the order/ letter of intent after giving notice in writing to the contractor. If the contractor fails after 14 (fourteen) days' of such notice, to proceed with the work in the manner notified the Company shall terminate the contract.



- ii. In that case the Company shall take possession of the work site and may engage other agency to complete the work. Extra cost, if incurred to get the unfinished work done through other agency, will be realized from him, from his pending bills and security money.
- iii. If the contract is terminated as above, the contractor shall have no claim for compensation against the Company for any loss or deterioration of any materials that he may have collected or engaged or entered into on account of the work.

**11. Manner of Execution of Contract/Agreement:**

- i. The successful bidder has to submit acceptance of the order within 10 days from the date of issue of the order. The successful bidder shall be required to execute an Agreement on a non-judicial stamp paper of Rs. 100/- with the company with all related documents for satisfactory execution of the work.
- ii. Agreement shall be signed on a date and time to be mutually agreed upon in the office of the Controlling Officer of the work and the same has to be signed by both the parties within 30 days from the date of acceptance of the order. Power of attorney of the authorized representative of the contractor who will sign the contract on behalf of the contractor is to be submitted before signing of the agreement.
- iii. The agreement shall be signed in original and five photo copies. The original agreement shall be retained by the Company and a copy will be handed over to the Contractor.
- iv. The proforma of agreement shall be provided to the successful bidder with the PO/LOA.

**12. Contact person:** The Superintending Engineer (E), JHP. The intending bidder may contact for any query before pre-bid meeting on his cell no 8900794016.

**13. Controlling Officer-**The Divisional Engineer (E) & In Charge of Stage-II, Power House, JHP.

**14. Supervising officer:** Assistant Engineer (M), St-II, JHP or authorized representative of Controlling officer.

**15. Paying Officer-** The Assistant Manager (F&A), JHP.

**16. Consignee:** The Assistant Engineer (M) & IC Store, JHP.

\*\*\*\*\*END\*\*\*\*\*

## SCOPE OF WORK

NIT No.: WBSEDCL/PM/JHP/ELECT/2022-23/01

DATE: 07.04.2022

### 1.0 SCOPE OF WORK:

- i) **Name of work:** Supply and delivery of 2 nos. Shaft Seal Metal Ring for Unit-1 & Unit-2 of Stage-II, Jaldhaka Hydel Project, WBSEDCL, Dist. - Kalimpong-734503
- ii) **Unit capacity:** 4 MW, 600 RPM Horizontal Francis Turbine
- iii) **Scope of work:**
  - a. Manufacturing of Shaft Seal Metal Ring with Stainless Steel Gr. 304 as per drawing submitted.
  - b. The data of OEM available with the purchaser or provided by the OEM will be the guiding factor in finalization of width, thickness, gap etc.
  - c. **INSPECTION:** All measuring and testing equipments duly calibrated required for inspection will be arranged by the bidder.
  - d. **TEST REPORTS:** The following test reports shall be submitted for review during the inspection and also to be supplied along with finished material.
    - Test Certificate of Stainless Steel indicating chemical & mechanical properties.
    - Dimensional Inspection Report.
  - e. The finished materials shall be sent to JHP Store at the earliest after carrying out the inspection with proper box-up.

\*\*\*\*\*END\*\*\*\*\*





## PROFORMA OF PRICE BID

I / We hereby tender for the execution, under the West Bengal State Electricity Distribution Company Ltd., of the work specifications in the underwritten memorandum within the specified time in such memorandum at the rates specified therein and in accordance in all respects with the specifications, designs, drawings and instruction in writing referred to in the conditions and with such materials as are provided for, by and in all other respects in accordance with such conditions as far as may be applicable.

MEMORANDUM

- i) **Name of work:** Supply and delivery of 2 nos. Shaft Seal Metal Ring for Unit-1 & Unit-2 of Stage-II, Jaldhaka Hydel Project, WBSEDCL, Dist. - Kalimpong-734503.  
 ii) **NIT No.:** WBSEDCL/PM/JHP/ELECT/2022-23/01 **DATE:** 07.04.2022

Estimated Cost: Rs 66,400.00/- (Rupees Sixty Six Thousand Four Hundred only) exclusive of GST.

**Quotation rate:****INSTRUCTION FOR QUOTING THE RATES:**

FOR EXAMPLE: This is shown only the way of filling the boxes.

**IN FIGURES**

	0	3	Point	0	1	Percent	BELOW
--	---	---	-------	---	---	---------	-------

**IN WORDS**

	Zero	Three	Point	Zero	One	Percent	BELOW
--	------	-------	-------	------	-----	---------	-------

- Note: - a) No box should be left unfilled.  
 b) The box should contain only one digit.  
 c) Rate must be quoted in the above shown mode failing which the tender may be treated as cancelled.

I/We am/are agreed to abide by the above mentioned terms and conditions; accordingly, I/we beg to quote my/our rate.

**IN FIGURES**

			Point			Percent	
--	--	--	-------	--	--	---------	--

**IN WORDS**

			Point			Percent	
--	--	--	-------	--	--	---------	--

of the estimated cost of the work.

(Signature of the contractor with seal)